

ANZSGM NZ Retreat

Australian & New Zealand Society for Geriatric Medicine NZ Retreat
Napier Conference Centre, Hawke's Bay, New Zealand

Thursday 26th – Saturday 28th October 2023

CALL FOR ABSTRACTS

You are invited to submit an abstract for consideration by the Organising Committee for presentation at the Australian & NZ Society for Geriatric Medicine NZ Retreat.

Abstracts are invited for Oral or Poster presentations. Submissions are also encouraged from all Allied health professionals and Clinical Nurse Specialists.

If you submit an abstract and it is successful you must register to attend the Conference (full conference registration). You can register online at www.anzsgm2023.nz

Please submit by **6pm, Monday 11 September 2023**. Notice of acceptance will be sent by Monday 25 September 2023.

PRESENTATIONS

Oral Presentations: If you are selected to offer an oral presentation you will need to prepare and practise a *15-minute presentation*. 5 minutes will be set aside at the end of your presentation for Q&A. Standard audio-visual equipment will be provided: lectern, microphone, PC laptop, data projector and screen.

Presenters are additionally encouraged to keep the introductions/background/literature review relatively brief, in relation to the study or other new material being presented. It is recommended that introductions *include* reasons as to why the study being presented was undertaken, especially when it is similar to previous studies undertaken. This may be particularly important for Advanced Trainees, presenting audits.

Poster Presentations: Your poster should measure 1190mm high by 840mm wide (A0 size – portrait format). The poster text should be in a font of sufficient size for easy reading at a distance of 1 metre. The poster boards will be Velcro-sensitive, please bring Velcro hooks to attach your poster to the board.

INSTRUCTIONS FOR SUBMITTING AN ABSTRACT

1. Go to www.anzsgm2023.nz
2. Click on the "Call for Abstracts" page, then the "Submit your Abstract Here" button
3. Set up a profile for yourself and follow all the online instructions
4. Complete your abstract and copy it into the text box as requested.

GUIDELINES FOR ABSTRACTS

- Maximum word count = 250 words excluding title, authors names and addresses
- Limit the number of authors to no more than 7
- All abstracts must be submitted in English

Your abstract should contain the following:

- **Title** (Sentence Case)
- **Authors / Presenters:** (lower case, underline presenting author, initials followed by surname), e.g.:
Brown, G.¹, Smith, A.²,
¹ Department/Institution, City, State, Country
² Department/Institution, City, State, Country
- **Body of Abstract:** The BODY of your abstract should include these headings in bold:
 - **Introduction** including the study hypothesis, (bold)
 - **Aims, Methods, Results, Conclusions** (bold)For audit submissions the following headings are appropriate: **Problem, Design/Methods, Practice Change, Re-Audit, Conclusions**. Ideally the audit loop has been completed.

Ensure there is a blank line between each section

- **References:** References (maximum of two) in a list following the abstract.
- **Abbreviations:** may only be used if defined immediately after the full word or phrase is used for the first time.

FURTHER INSTRUCTIONS

1. Do not use macros within your abstract.
2. Any tables should be created within the abstract itself.
3. **It is very important that numerical data and statistical analysis (as appropriate) are presented in the abstract. Statements such as “findings will be discussed” or “data will be presented” are not appropriate, and will probably result in return or rejection of the abstract.**
4. Multiple abstracts from the same overall study are welcome but need to be sufficiently different to justify multiple oral presentations.
5. **It is unlikely that case reports will be accepted. Literature Reviews may be accepted if it is a rigorous systematic review** i.e.: there is a clear description of the literature search methods, criteria for inclusion and exclusion of articles and evidence of critical appraisal of the literature.
6. Abstracts may be published in the Australasian Journal of Ageing so a minimum standard is required.
 - Submitted abstracts not following the rules for formatting, including length, provided in the Call for Papers, are likely to be rejected,
 - Abstracts in which the argument cannot be followed will be rejected,
 - Abstracts which give very little or no data will be rejected,
7. The ANZSGM Scientific and Research Subcommittee will judge all abstracts blind to authors names and affiliations. The highest-ranking abstracts will be selected for oral presentations (unless otherwise requested), the rest will be offered poster presentations and the lowest ranking abstracts rejected. Abstracts by Advanced Trainees will be ranked separately. Abstracts will be judged on the following criteria: novelty, scientific validity, general interest and quality of abstract presentation.